

# **EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL**

Yuma Private Industry Council, Administration Building

3834 W. 16<sup>th</sup> Street, Yuma, AZ 85364

Meeting Link: <https://us06web.zoom.us/j/86762075763>

Meeting ID: 867 6207 5763

Phone: +1 669 444 9171 US

April 9, 2025

8:00 a.m.

## **MINUTES**

### **I. CALL MEETING TO ORDER**

Michael J. Sabath called the meeting to order at 8:12 a.m.

### **II. PLEDGE OF ALLEGIANCE**

Adriana McBride led the Pledge of Allegiance.

### **III. ROLL CALL**

The roll was called, and those present and absent were:

<b><u>Members Present:</u></b>	<b><u>Members Absent:</u></b>
Michael J. Sabath (Virtually-7:57 a.m.)	Judith Castro (Excused)
Tonya Tacker (Virtually-8:01 a.m.),	Jesus G. Figueroa (Excused)
Antonio Zuniga (Virtually-8:10 a.m.)	

**Thereby, a quorum was established.**

**Staff/Guest Present (Virtually):**

Jay Parke, Walker & Armstrong

Melissa Long, YPIC

Adriana McBride, Human Resource Manager

Steve Barba, Finance & Accounting Manager

Alicia Huizar, Contracts Manager

Brian Grossenburg, Principal

Patrick Goetz, Operations Director

Nidia Herrera, Executive Director

Beatriz Aguilar, Clerk of the Board

### **IV. CALL TO THE PUBLIC**

There were no comments from the public.

### **V. APPROVAL OF MINUTES**

Michael J. Sabath asked for a motion to approve the March 12, 2025 meeting minutes.

Tonya Tacker moved to approve the March 12, 2025 meeting minutes; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:14 a.m. (Yes-Michael J. Sabath, Tonya Tacker & Antonio Zuniga)

### **VI. SCHOOL PRINCIPAL'S REPORT**

Principal Brian Grossenburg reported the following:

#### **A. Enrollment Summary**

Principal Grossenburg provided the following information,

- Enrollment Summary is at 94.1

**B. Arizona Bar Association Mock Trial Observation - May 15, 2025**

Principal Grossenburg informed the Board, on May 15, 2025 members of the Arizona Bar Association will be at the school observing Mr. Rhodes government class as they perform a mock trial based on Supreme Court cases that have occurred in the past.

**C. Graduation Reminder**

Principal Grossenburg reminded the Board, the graduation ceremony is scheduled for May 22, 2025 at 6:00 p.m. at the Historic Theater in Downtown Yuma. The school is expecting over 40 graduates this year.

**D. Suspension and Discipline Report**

Principal Grossenburg presented the summary of suspension for March 2025. The report is as follows:

<b>Suspension Type</b>	<b>Disruption/ Defiance</b>	<b>Threat/ Intimidation</b>	<b>Fight/ Assault</b>	<b>Drugs/ Alcohol</b>	<b>Gang Identification/ Activity</b>	<b>Other</b>
Short-Term Suspension	0	0	0	0	0	0
Long-Term Suspension	0	0	0	0	0	0
Recommendation for Expulsion	0	0	0	0	0	0
Awaiting Disciplinary Hearings	0	0	0	0	0	0
Alternative Learning – Short Term	0	0	0	0	0	0
Alternative Learning – Long Term	0	0	0	3	0	0

**E. Next Meeting Date:** Wednesday, May 14, 2025 at 8:00 a.m. via Zoom.

**VII. CONSENT ACTION ITEMS**

**A. Student Activities Account for Educational Opportunity Center Charter High School for the period of March 31, 2025, in the amount of \$7,577.15.**

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the March 31, 2025 balance of \$7,577.15.

Michael J. Sabath asked for the approval of the consent action item as presented.

Tonya Tacker moved to approve the consent action items as presented; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:18 a.m. (Yes-Michael J. Sabath, Tonya Tacker & Antonio Zuniga)

## **VIII. DISCUSSION ACTION ITEMS**

### **A. Expenditures for the Educational Opportunity Center Charter High School for the period ending March 31, 2025, in the amount of \$832,935.**

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the expenditures as presented for the year-to-date period ending March 31, 2025 in the amount of \$832,935.

Expenses are at 69%, at 75% of the school year.

Michael J. Sabath asked regarding the possibility of having excess funding. What will happen with the excess funding? Principal Grossenburg replied they are looking at the needs assessment of the school, will purchase new desks, paint the school building in the summer and provide an incentive to the support staff for keeping the enrollment where it's at.

Michael J. Sabath asked for a motion to approve the expenditures for the Educational Opportunity Center Charter High School for the period ending March 31, 2025 in the amount of \$832,935.

Antonio Zuniga moved to approve the expenditures for the Educational Opportunity Center Charter High School for the period ending March 31, 2025; seconded by Tonya Tacker. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:21 a.m. (Yes-Michael J. Sabath, Tonya Tacker & Antonio Zuniga)

### **B. Acceptance of the 2023-2024 Audit prepared by the Firm Walker & Armstrong LLP**

Jay Parke with Walker & Armstrong LLP presented a summary of the audit results for fiscal year 2024 including the workforce program.

- Issued a required communications letter to the Board
- Issued an Unmodified “clean” opinion on the financial statements and on the major program tested (WIOA Cluster)
- Cash and investments decreased \$82,590 from prior year to \$1,303,001
- Operating revenue increased by \$2,598,773 while operating expenses increased by \$2,485,088
- YPIC had 72.1 days of expenses in available resources
- Two related matters reported
- Reviewed the Statement of Financial Position, Statements of Activities, Functional Expenses, Charter School Statements of Activities and Charter School Functional Expenses
- There were no difficulties with the performance and completion of the audit
- Had 6 corrections identified during the audit relating to leased assets/liabilities, revenues and a liability due to the State of Arizona
- Received the management representation letter

Michael J. Sabath asked regarding the financial data recovery, is that a new policy or a new standard that is being reviewed in audits. Mr. Parke replied it is a significant focus of auditors and it started a couple of years ago. Dr. Sabath also asked if there are any areas that the school should be paying more attention to. Mr. Parke replied to have a good tracking system for grants.

Nidia Herrera commented she attended a conference and cyber security was a major topic. It is important to make sure that there is something in place within the organization so things don't happen. Upon her return she met with the senior management team and will move forward with putting something in place.

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School accept the 2023-2024 Audit prepared by the firm Walker & Armstrong LLP.

Michael J. Sabath asked for a motion to accept the 2023-2024 Audit. Tonya Tacker moved to accept the 2022-2023 Audit; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:44 a.m. (Yes-Michael J. Sabath, Tonya Tacker & Antonio Zuniga)

Adriana McBride asked if there is a recommended amount for cybersecurity attack insurance. Mr. Parke replied it would be best to consult with an insurance agent, and it would be more of a cost benefit analysis, what is the potential risk should the organization have a cyber attack and what could that mean in terms of potential financial consequences.

The Form 990 was not listed on the agenda for presentation, moving forward the Form 990 will also be added to the EOC Charter High School Governing Board Agenda for approval.

**IX. OTHER INFORMATION OR DISCUSSION ITEMS**

Michael J. Sabath informed the Board, writers club students and youth participants are welcomed to participate and benefit from the One Book Yuma Event that takes place in the spring. The event is hosted by Arizona Western College and Northern Arizona University.

**X. GOOD OF THE ORDER**

Principal Grossenburg informed the Board and staff, the school is hosting an art gathering on April 26, 2025 at West Wetlands Park at 10:00 a.m. Arizona Western College, local artists and the school class will be in attendance.

**XI. ADJOURNMENT**

Michael J. Sabath asked for a motion to adjourn the meeting.

Tonya Tacker made the motion which was seconded by Antonio Zuniga. The motion passed, and the meeting adjourned at 8:56 a.m.

VOICE VOTE: The motion carried 3-0 at 8:56 a.m. (Yes-Michael J. Sabath, Tonya Tacker & Antonio Zuniga)

**Respectfully submitted by; Beatriz Aguilar, Clerk of the Board.**