

EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL

Yuma Private Industry Council, Administration Building
3834 W. 16th Street, Yuma, AZ 85364

Meeting Link:

<https://us06web.zoom.us/j/82777602158?pwd=aUYkJgXBCCoPv8R47hj8BnNylSRidN.1>

Meeting ID: 827 7760 2158, Passcode: 012666

Phone: +1 669 900 6833 US

March 18, 2024

8:00 a.m.

MINUTES

I. CALL MEETING TO ORDER

Michael J. Sabath called the meeting to order at 8:05 a.m.

II. PLEDGE OF ALLEGIANCE

Patrick Goetz led the Pledge of Allegiance.

III. ROLL CALL

The roll was called, and those present and absent were:

<u>Members Present:</u>	<u>Members Absent:</u>
Judith Castro (Virtually-7:59 a.m), Michael J. Sabath (Virtually-7:56 a.m.), Antonio Zuniga (Virtually-8:04 a.m.)	Steven M. Miller (Excused) Jesus G. Figueroa (Excused)

Thereby, a quorum was established.

Staff/Guest Present (Virtually):

Samuel G. Loveless, WDB Chair
Melissa Long, YPIC
Steve Barba, Finance & Accounting Manager

Brian Grossenburg, Principal
Patrick Goetz, Operations Director
Beatriz Aguilar, Clerk of the Board

IV. CALL TO THE PUBLIC

There were no comments from the public.

V. APPROVAL OF MINUTES

Michael J. Sabath asked for a motion to approve the February 14, 2024 meeting minutes.

Judith Castro moved to approve the February 14, 2024 meeting minutes; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:07 a.m. (Yes-Judith Castro, Michael J. Sabath & Antonio Zuniga)

VI. SCHOOL PRINCIPAL'S REPORT

Principal Brian Grossenburg reported the following:

A. Enrollment Update

Principal Grossenburg provided the following information,

- Enrollment is at 98.63

B. Introduction to Body Camera Policy

Principal Grossenburg presented a PowerPoint. PowerPoint is attached.

Principal Grossenburg asked if the Board would prefer a monthly report on public comments or wait for the June or July meeting. Michael J. Sabath stated he would prefer monthly reports. Principal Grossenburg will add the report under the Principal's report until a decision is made.

Michael J. Sabath asked who is going to do the training. Principal Grossenburg replied he will be doing the training.

C. Reporting of Suspected Crime Policy Overview

Principal Grossenburg presented a PowerPoint. PowerPoint is attached.

Michael J. Sabath asked what law enforcement agencies are the incidents reported. Principal Grossenburg replied they are reported to the Yuma Police Department.

D. Suspension and Discipline Report

The summary of suspension for February 2024. The report is as follows:

Suspension Type	Disruption/ Defiance	Threat/ Intimidation	Fight/ Assault	Drugs	Gang Identification/ Activity	Other
Short-Term Suspension	0	0	0	0	0	0
Long-Term Suspension	0	0	0	0	0	0
Recommendation for Expulsion	0	0	0	0	0	0
Awaiting Disciplinary Hearings	0	0	0	0	0	0
Alternative Learning – Short Term	0	0	0	0	0	0
Alternative Learning – Long Term	0	0	0	3	0	0

E. Next Meeting Date: Wednesday, April 10, 2024 at 8:00 a.m. via Zoom.

VII. CONSENT ACTION ITEMS

A. Student Activities Account for Educational Opportunity Center Charter High School for the period of February 29, 2024, in the amount of \$8,348.59.

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the February 29, 2024 balance of \$8,348.59.

Michael J. Sabath asked for the approval of the consent action items as presented.

Judith Castro moved to approve the consent action items as presented; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:33 a.m. (Yes-Judith Castro, Michael J. Sabath & Antonio Zuniga)

VIII. DISCUSSION ACTION ITEMS

A. Expenditures for the Educational Opportunity Center Charter High School for the period ending February 29, 2024, in the amount of \$899,474.

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the expenditures as presented for the year-to-date period ending February 29, 2024 in the amount of \$899,474.

Michael J. Sabath asked for a motion to approve the expenditures for the Educational Opportunity Center Charter High School for the period ending February 29, 2024 in the amount of \$899,474.

Judith Castro moved to approve the expenditures for the Educational Opportunity Center Charter High School for the period ending February 29, 2024; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:34 a.m. (Yes-Judith Castro, Michael J. Sabath & Antonio Zuniga)

B. Reporting of Suspected Crime Policy

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the Reporting of Suspected Crime Policy.

Michael J. Sabath asked for a motion to approve the Reporting of Suspected Crime Policy.

Judith Castro moved to approve the Reporting of Suspected Crime Policy; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:35 a.m. (Yes-Judith Castro, Michael J. Sabath & Antonio Zuniga)

IX. OTHER INFORMATION OR DISCUSSION ITEMS

There was no other information or discussion items.

X. GOOD OF THE ORDER

Principal Grossenburg informed the Board, Cognia will be starting their review for accreditation in mid April or May and will probably conclude by next November.

Michael J. Sabath thanked the Board members for being part of the school Board.

XI. ADJOURNMENT

Michael J. Sabath asked for a motion to adjourn the meeting.

Judith Castro made the motion which was seconded by Antonio Zuniga. The motion passed, and the meeting adjourned at 8:38 a.m.

VOICE VOTE: The motion carried 3-0 at 8:38 a.m. (Yes-Judith Castro, Jesus G. Figueroa & Antonio Zuniga)

Respectfully submitted by; Beatriz Aguilar, Clerk of the Board.

Overview

Draft of Body Camera Policy

Back Ground

▣ Purpose

- Effective Evaluation of Teachers
- Promoting Safe Environment
 - Protect School and Staff from Liability
 - Support Due Process Elements of Discipline
 - Protect the Privacy Rights of Students and Community

▣ History

- Traditionally used in Law Enforcement
- EOC Charter High School will be a pioneer
- List of Laws and References used to support policy

Definitions

- **BWC User:** School and agency staff authorized by school administrators to wear BWCs. Authorization will be granted after the staff completes the training as outlined in this policy.
- **Common Areas:** For the purpose of this policy, “common areas” are defined as classrooms, virtual/video supported classrooms, hallways, conference rooms, recreation areas, meal serving areas, vehicles, and external areas of school and agency such as parking lots. Common areas do not include restrooms and offices of the agency or school unless the office exists in a common area without permanent or temporary walls.
- **Biometric Means/Information/Data:** A method that involves identifying or verifying a person's identity based on physical or behavioral characteristics.
- **Directory Information:** Information contained in the [education records](#) of a [student](#) that would not generally be considered harmful or an invasion of privacy if disclosed. Typically, "directory information" includes information such as name, address, telephone listing, date and place of birth, participation in officially recognized activities and sports, and [dates of attendance](#). A school may disclose "directory information" to third parties without consent if it has given public notice of the types of information which it has designated as "directory information," the parent's or [eligible student's](#) right to restrict the disclosure of such information, and the period of time within which a parent or eligible student has to notify the school in writing that he or she does not want any or all of those types of information designated as "directory information."
- **Eligible student:** A student who has reached 18 years of age or is attending a postsecondary institution at any age. This means that, at the secondary level, once a student turns 18, all the rights that once belonged to his or her parents transfer to the student.
- **Health Recording:** Any document, audio recording, or video recording that captures images or information related to the physical or mental health of an individual.
- **Qualified Evaluator:** Means a school principal or other person who is trained to evaluate teachers and who is designated by the governing board to evaluate the school district's certificated teachers.
- **School Community:** Means members of the community include the EOC CHS Board, employees of YPIC, faculty, school staff, school volunteers, parties under contract to perform work at or for the EOC CHS, vendors, students and family members **while participating in education programs or activities.**
- **Signage Prominent Display:** Displaying a sign or other form of communication in an area that is visible to a majority of the public and often includes, but is not limited to, points of entry, reception areas, hallways, breezeways, high traffic areas, and public eating areas.

Responsibilities

- ▣ Users Must:
 - ▣ Be trained and retrained annually
 - ▣ Protect the Integrity of Recordings
 - ▣ Adhere to all elements of the policy
- ▣ Operation's Director, Principal or Designee Must
 - ▣ Monitor use of BWC's
 - ▣ Apply accountability for violations of the policy

Elements of Use

- ▣ Authorized Users MAY use:
 - ▣ In defined common areas
 - ▣ Events where discipline policies and criminal laws apply
 - ▣ Performing routine services (i.e. home visits, review of academic plans, review of career plans)

- ▣ Authorized Users WILL NOT use:
 - ▣ in areas, events or conditions that are considered private.
 - Mental or Health Related Conferences
 - Bathrooms
 - Locker Rooms on Other Sites
 - Personal containers and items not in “normal view” unless reasonable suspicion exists of a violation
 - ▣ the BWC for personal use.

Elements of Use (Cont.)

- ▣ Authorized Users Will:
 - Document uses of the BWC
 - Secure videos as defined by agency technology policies on securing electronic data.
 - Safely destroy recordings as defined in policy.
 - Receive permission to share BWC recordings if not directly related to violation of policy or law.

Community Protections

- ▣ The community is protected:
 - Well defined process that regulates educational records
 - Precise definitions of usage and storage
 - Well defined process of privacy and distribution
 - Well defined process of viewing and requesting educational records.
 - Well defined complaint process

Notification

- ▣ The public, students and families will be notified by:
 - Signage in buildings, hallways and rooms
 - Policy notification form after enrollment is accepted
 - Notification of full policy in Student and Parent Handbook
 - Mailer notification of full policy to occur annually

Next Steps

Board Overview	March Board Meeting
Public Comment*	March 18 – July 3
Board Review	June 12,
Board Decision	July 10, 2024

* Would the board prefer a monthly report on Public Comments?

End of Presentation

Questions and Comments?

Policy 905

Reporting Suspected Crime



Back Ground

Each charter school governing board shall prescribe and enforce policies and procedures for school personnel to report any suspected crime, as defined in A.R.S. § 15-153, and provide notification to the parent of each student involved; such policies and procedures shall adhere to the requirements set forth in A.R.S. § 15-153 and be posted on each charter school's website. A.R.S. § 15-153.

What Crimes Must Be Reported?

- Deadly Weapons or Dangerous Instrument
- Serious Physical Injury
- Conduct to include harassment, bullying, intimidation that poses threat of death or injury.
- Serious Offenses (IE Murder, Manslaughter, Crimes Against Children, etc.)

ARS 13-706 lists all crimes considered serious

Process

Stage 1: Reporting

Report to submitted to Principal or Operations Director

Stage 2: Notifications

Parent Notification (Victims and Suspects) and Law Enforcement Notification; and Internal Investigation Starts

Stage 3: Follow Up

Principal or designee provides summary of events to Operations Director (Secondary: Executive Director, Human Resource Director, Assistant to the Principal)

Stage 4: Disciplinary Due Process

If necessary, staff and students are disciplined as based on school, agency, and state policies and laws.

Information to be Reported

At a minimum the following must be reported:

- Description of the conduct
- Date and approximate time of the incident
- If known, the names of suspects, victims, witnesses;
- If any, a list of potential evidence (ie. Video, weapon location, social media post, etc.)
- Name of the employee making the report

