

EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL

Yuma Private Industry Council, Administration Building
3834 W. 16th Street, Yuma, AZ 85364

Meeting Link:

<https://us06web.zoom.us/j/86273021530?pwd=O7PDFViPtEzLXQLw2u5XEhCLMbxIXA.1>

Meeting ID: 862 7302 1530, Passcode: 676965

Phone: +1 346 248 7799 US

October 11, 2023

8:00 a.m.

MINUTES

I. CALL MEETING TO ORDER

Michael J. Sabath called the meeting to order at 8:01 a.m.

II. PLEDGE OF ALLEGIANCE

Patrick Goetz led the Pledge of Allegiance.

III. ROLL CALL

The roll was called, and those present and absent were:

<u>Members Present:</u>	<u>Members Absent:</u>
Jesus G. Figueroa (Virtually-7:57 a.m.), Michael J. Sabath (Virtually-7:58 a.m.), Antonio Zuniga (Virtually-8:00 a.m.),	Judith Castro (Excused) Steven M. Miller (Excused)

Thereby, a quorum was established.

Staff/Guest Present (Virtually):

Alicia Huizar, Contract Manager
Beatriz Aguilar, Clerk of the Board
Steve Barba, Finance & Accounting Manager
Adriana Mc Bride, Human Resources Manager

Brian Grossenburg, Principal
Patrick Goetz, Operations Director
Nidia Herrera, Executive Director

IV. CALL TO THE PUBLIC

There were no comments from the public.

V. APPROVAL OF MINUTES

Michael J. Sabath asked for a motion to approve the September 13, 2023 meeting minutes.

Jesus G. Figueroa moved to approve the September 13, 2023 meeting minutes; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:03 a.m. (Yes-Jesus G. Figueroa, Michael J. Sabath & Antonio Zuniga)

VI. SCHOOL PRINCIPAL'S REPORT

Principal Brian Grossenburg reported the following:

A. Enrollment Update

Principal Grossenburg informed enrollment is at 97.

B. Quarterly Report on School Improvement Initiatives

Principal Grossenburg presented the Quarterly Report on School Improvement Initiatives. PowerPoint is attached.

Michael J. Sabath asked the following questions,

Has the school ever met the federal graduation rate? Principal Grossenburg replied no, the best graduation rate the school has had for 5 years is around 35% to 37%. A conversation took place regarding the federal graduation rate.

What kind of beyond high school vocational programs are students enrolled in?

Principal Grossenburg replied, 2 students are in the medical field with Southwest Technical Education District of Yuma (STEDY), 1 student in electronics at Arizona Western College (AWC) and 4 students are in the Shine Leadership Mentorship Program.

Where was the vocational internship student placed? Principal Grossenburg replied, the student was placed by the MLK Youth Services Department at Amberly’s Place.

Jesus G. figueroa asked about the cap and gowns for graduation. Principal Grossenburg stated students may purchase their own or oftentimes teachers will sponsor them. Jesus G. Figueroa volunteered to be a sponsor and suggested a loan program.

C. Suspension and Discipline Report

The summary of suspension for September 2023. The report is as follows:

Suspension Type	Disruption/ Defiance	Threat/ Intimidation	Fight/ Assault	Drugs	Gang Identification/ Activity	Other
Short-Term Suspension	0	2	0	0	0	0
Long-Term Suspension	0	0	0	0	0	0
Recommendation for Expulsion	0	0	0	0	0	0
Awaiting Disciplinary Hearings	0	0	0	0	0	0
Alternative Learning – Short Term	0	0	0	0	0	0
Alternative Learning – Long Term	0	0	0	0	0	0

D. Next Meeting Date: Wednesday, November 8, 2023 at 8:00 a.m. via Zoom.

VII. CONSENT ACTION ITEMS

A. Student Activities Account for Educational Opportunity Center Charter High School for the period of September 30, 2023, in the amount of \$7,431.75.

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the September 30, 2023 balance of \$7,431.75.

Michael J. Sabath asked for the approval of the consent action items as presented.

Jesus G. Figueroa moved to approve the consent action items as presented; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:42 a.m. (Yes-Jesus G. Figueroa, Michael J. Sabath & Antonio Zuniga)

VIII. DISCUSSION ACTION ITEMS

A. Expenditures for the Educational Opportunity Center Charter High School for the period ending September 30, 2023, in the amount of \$336,412.

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the expenditures as presented for the year-to-date period ending September 30, 2023 in the amount of \$336,412.

Expenses are at 25%, at 22% of the school year.

Michael J. Sabath asked for a motion to approve the expenditures for the Educational Opportunity Center Charter High School for the period ending September 30, 2023 in the amount of \$336,412.

Antonio Zuniga moved to approve the expenditures for the Educational Opportunity Center Charter High School for the period ending September 30, 2023; seconded by Jesus G. Figueroa. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:43 a.m. (Yes-Jesus G. Figueroa, Michael J. Sabath & Antonio Zuniga)

B. FY 2023 Annual Financial Report

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the FY 2023 Annual Financial Report.

Michael J. Sabath asked for a motion to approve the FY 2023 Annual Financial Report.

Jesus G. Figueroa moved to approve the FY 2023 Annual Financial Report; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:44 a.m. (Yes-Jesus G. Figueroa, Michael J. Sabath & Antonio Zuniga)

C. Title IX Policy and Procedures in response to Sexual Harassment Complaints

Adriana McBride presented the Title IX Policy and Procedures in response to Sexual Harassment Complaints.

Jesus G. Figueroa asked, does the policy protect students against all types of sexual harassment besides physical (ex. social media sexual harassment, body language, verbal intimidation, etc.). Adriana McBride replied yes.

Michael J. Sabath asked, will there be training for students and staff on the policy. Adriana McBride replied yes, training must be provided to students and staff once a year.

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the Title IX Policy and Procedures in response to Sexual Harassment Complaints.

Michael J. Sabath asked for a motion to approve the Title IX Policy and Procedures in response to Sexual Harassment Complaints.

Jesus G. Figueroa moved to approve the Title IX Policy and Procedures in response to Sexual Harassment Complaints; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 9:07 a.m. (Yes-Jesus G. Figueroa, Michael J. Sabath & Antonio Zuniga)

IX. OTHER INFORMATION OR DISCUSSION ITEMS

There was no other information or discussion items.

X. GOOD OF THE ORDER

Nidia Herrera informed the Board, Board of Supervisors, Lynne Pancrazi volunteered to sponsor cap and gowns for the graduation along with Board staff.

Nidia Herrera asked if the school has available tax credit donations. Principal Grossenburg replied yes, the tax credit donations are still available to the school.

XI. ADJOURNMENT

Michael J. Sabath asked for a motion to adjourn the meeting.

Jesus G. Figueroa made the motion which was seconded by Antonio Zuniga. The motion passed, and the meeting adjourned at 9:13 a.m.

VOICE VOTE: The motion carried 3-0 at 9:13 a.m. (Yes-Jesus G. Figueroa, Michael J. Sabath & Antonio Zuniga)

Respectfully submitted by; Beatriz Aguilar, Clerk of the Board.



Quarterly Report on School Improvement Initiatives

Quarter 1

Brian Grossenburg
Principal
October 11, 2023

Graduation Rate

The school must raise the federal five year federal graduation rate to get out of school improvement.

- FY23 5 Year Graduation Rate Baseline – 30.51%
- Currently 22 active 5 year graduates with 13 (59%) capable of graduating
- August 5, 2023 Data- 22 student with 12 (55%) capable of graduating
- Turn over of 8 students – 5 Withdrawals Stay on Grad Rate – 48% Fed Rate
- 10 Quarter 1 Graduates – 6 Classified as Five Year Graduates
- Quarter 2 Expectation – 2 out 6 Classified as Five Year Graduates
- Expanded College and Career Program
 - 8 students enrolled in beyond high school vocational programs
 - 6 students successfully completed 120 hour welding program
 - 1 mini-career camp with 6 guest speakers
 - 3 career related site visits
 - 12 students beyond Youth Services orientation
 - 14 students in work study
 - 1 student in vocational internship
 - Currently 13 career related partners

Absenteeism

The school must reduce chronic absenteeism in order to improve graduation rate and Arizona academic performance indicators.

- FY23 Baseline – 36% daily absenteeism
- School lost Attendance Coordinator on Aug 30 – Position vacant
- Around 17% daily absenteeism with Coordinator
- Around 37% daily absenteeism without Coordinator.
- October 2nd – 38 students with 3 or more unexcused
- October 6th - 15 students with 3 or more absences
- Daily attendance conferences with students over 3 days of unexcused absences
- Dedicated extra hours by exempt employees

Academic Scores

The school needs to improve the academic scores on nationally based assessments, and especially the 11th grade cohort.

11th Grade Data

- FY23 Baseline-5% Passing ACT – 11th Grade / FY24 Goal-45%
- Sept 13 11th Grade Pre-ACT - 0% Passing; 8% approaching overall 11% Tested
 - Total of 25 students with 18 testing
- Average score is 5.1 points higher than September 2022 scores
- Strongest scores in reading
- Vacant positions – Part time tutors and Possible Full Time Math Interventionist
- Pre-year 8 hour training with Instructional Empowerment
- Total of 4 sight visits between 2 consultant site visits

Operational Compliance

The school must ensure operational compliance to meeting the expectations of the Arizona State Board of Charter Schools and Cognia Standards.

Arizona State Board of Charter Schools

- ASBCS Targeted Visit Notice received on September 15
- Requested files uploaded by September 29
- Internal Quarterly Audit is complete
 - Fingerprint Clearance issues resolved
 - Fire Marshal Report updated with “E” Code
 - Staff Resume Information Updated
 - Budget Summary Updated
 - Arizona Parental Rights Link Updated

Cognia

- 3 Diagnostics Required this year – Executive Summary, Assurances, School and System Diagnostic
- Executive Summary Submitted on October 2
- Assurances projected submission October 16
- School and Systems Diagnostic projected submission January 19, 2024
- April 1, 2024 is current scheduled deadline

Safety

The physical safety of the school facility must be improved and school wide strategies that improve the school culture must be implemented.

Facility Safety

- Crimsafe on doors and windows
- Security Guard-Currently working through process to ensure IVP compliant
- Additional Duties
- Collaborated Trainings
- Clear or Mesh Back Packs

Culture

- Direct path to Pathway services – Currently 15 students completed intake
- Looking to improve procedures for outside referrals
- Quarter 1 Perception Surveys given to students on October 2 through 4
- Weekly mission, visions, and core value monitoring between student council and staff
- Continued character education lessons embedded classrooms