

EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL

Yuma Private Industry Council, Administration Building
3834 W. 16th Street, Yuma, AZ 85364

Meeting Link:

<https://us06web.zoom.us/j/83137812577?pwd=MceyeVopgaROtcZs53tfXhVr1a2Bl4.1>

Meeting ID: 831 3781 2577, Passcode: 739303

Phone: +1 719 359 4580 US

December 13, 2023

8:00 a.m.

MINUTES

I. CALL MEETING TO ORDER

Michael J. Sabath called the meeting to order at 8:00 a.m.

II. PLEDGE OF ALLEGIANCE

Patrick Goetz led the Pledge of Allegiance.

III. ROLL CALL

The roll was called, and those present and absent were:

<u>Members Present:</u>	<u>Members Absent:</u>
Judith Castro (Virtually-7:58 a.m), Michael J. Sabath (Virtually-7:59 a.m.), Antonio Zuniga (Virtually-7:57 a.m.)	Jesus G. Figueroa (Excused), Steven M. Miller (Excused)

Thereby, a quorum was established.

Staff/Guest Present (Virtually):

Jay Parke, Walker & Armstrong
Alicia Huizar, Contract Manager
Steve Barba, Finance & Accounting Manager
Beatriz Aguilar, Clerk of the Board

Brian Grossenburg, Principal
Patrick Goetz, Operations Director
Nidia Herrera, Executive Director

IV. CALL TO THE PUBLIC

There were no comments from the public.

V. APPROVAL OF MINUTES

Michael J. Sabath asked for a motion to approve the November 8, 2023 meeting minutes.

Antonio Zuniga moved to approve the November 8, 2023 meeting minutes; seconded by Judith Castro. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:02 a.m. (Yes-Judith Castro, Michael J. Sabath & Antonio Zuniga)

VI. SCHOOL PRINCIPAL'S REPORT

Principal Brian Grossenburg reported the following:

A. Enrollment Update

Principal Grossenburg provided the following information,

- Enrollment is at about 99
- Eight students will be graduating this quarter

B. Progress Report for Cognia Accreditation

Principal Grossenburg provided the following information regarding Cognia Accreditation.

- Principal Grossenburg thanked the Board members who attended the focus group
- Cognia representative completed the focus groups for students, staff and parents
- Cognia representative stated the school has the capacity to be accredited
- The school will move into the next stage of accreditation, which is to develop all the processes that happen at the school
- Principal Grossenburg should be receiving a final report from the initial visit and review of documents within the next few weeks
- Selected school staff will be attending a training in the near future regarding the next stage of accreditation

Michael J. Sabath commented, during the focus group the Cognia representative asked if the school has policies and procedures. Dr. Sabath responded the school does have policies and procedures in place, but was not sure if they are centralized in some sort of repository or in a document. Principal Grossenburg stated he will do a better job of having an orientation with Board members to go through procedures manual and where it's located.

C. ASBCS Summary of Compliance Review

Principal Grossenburg presented a PowerPoint. PowerPoint is attached.

D. Suspension and Discipline Report

The summary of suspension for November 2023. The report is as follows:

Suspension Type	Disruption/Defiance	Threat/Intimidation	Fight/Assault	Drugs	Gang Identification/Activity	Other
Short-Term Suspension	0	0	0	0	0	0
Long-Term Suspension	0	0	0	0	0	0
Recommendation for Expulsion	0	0	0	0	0	0
Awaiting Disciplinary Hearings	0	0	0	0	0	0
Alternative Learning – Short Term	0	0	0	0	0	0
Alternative Learning – Long Term	0	0	0	0	0	0

E. Next Meeting Date: Wednesday, January 10, 2024 at 8:00 a.m. via Zoom.

VII. CONSENT ACTION ITEMS

A. Student Activities Account for Educational Opportunity Center Charter High School for the period of November 30, 2023, in the amount of \$8,265.09.

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the November 30, 2023 balance of \$8,265.09.

Michael J. Sabath asked for the approval of the consent action items as presented.

Antonio Zuniga moved to approve the consent action items as presented; seconded by Judith Castro. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:13 a.m. (Yes-Judith Castro, Michael J. Sabath & Antonio Zuniga)

VIII. DISCUSSION ACTION ITEMS

A. Expenditures for the Educational Opportunity Center Charter High School for the period ending November 30, 2023, in the amount of \$583,241.

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the expenditures as presented for the year-to-date period ending November 30, 2023 in the amount of \$583,241.

Expenses are at 45%, at 43% of the school year.

Michael J. Sabath asked for a motion to approve the expenditures for the Educational Opportunity Center Charter High School for the period ending November 30, 2023 in the amount of \$583,24.

Antonio Zuniga moved to approve the expenditures for the Educational Opportunity Center Charter High School for the period ending November 30, 2023; seconded by Judith Castro. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:14 a.m. (Yes-Judith Castro, Michael J. Sabath & Antonio Zuniga)

B. Acceptance of the 2022-2023 Audit prepared by the Firm Walker & Armstrong LLP

Jay Parke from Walker & Armstrong LLP reminded the Board, he presented a draft audit report on November 8, 2023. Mr. Parke presented the final change, the federal assistance listing number was added and it is necessary to report to the Federal Government and with that the amount for expenditures also increased. Mr. Parke stated the final audit report is completed and signed, therefore it is ready for Board approval.

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School accept the 2022-2023 Audit prepared by the firm Walker & Armstrong LLP.

Michael J. Sabath asked for a motion to accept the 2022-2023 Audit.

Judith Castro moved to accept the 2022-2023 Audit; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:18 a.m. (Yes-Judith Castro, Michael J. Sabath & Antonio Zuniga)

C. Change School Name from “Educational Opportunity Center” to Educational Opportunity Center Charter High School

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve to Change the School Name from “Educational Opportunity Center” to Educational Opportunity Center Charter High School.

Michael J. Sabath asked for a motion to approve to Change the School Name from “Educational Opportunity Center ” to Educational Opportunity Center Charter High School.

Judith Castro moved to approve to Change the School Name from “Educational Opportunity Center” to Educational Opportunity Center Charter High School; seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:19 a.m. (Yes-Judith Castro, Michael J. Sabath & Antonio Zuniga)

IX. OTHER INFORMATION OR DISCUSSION ITEMS

There was no other information or discussion items.

X. GOOD OF THE ORDER

Brian Grossenburg provided the following information,

- Charter High School Student, Markel Hernandez was selected as students of the month for Southwest Technical Education District of Yuma (STEDY)
- Six students in the welding class had an unveiling of metal statues that are on Main Street

Nidia Herrera provided the following information,

- Contradulated the Charter High School student who was selected student of the month for STEDY
- Attended the Yuma Community of Practice which involves high schools and talked about Menta Group
 - Services can be offered to Charter Schools
 - Would like for the school to partner with them and have them present to the Charter High School

Judith Castro added the following information,

- It would be a great partnership for students who are also at risk of suspension or expulsion
- Students can go through them for further education or can have a class at the Charter High School
- In addition to the educational component they also focus on the career piece and they also offer individual and family counseling

Michael J. Sabath asked how many students are in the STEDY program and what programs are they in. Principal Grossenburg replied, currently 4 students are enrolled and 2 are in the medical assistance program, 1 in the electrical program and 1 in computer programming.

XI. ADJOURNMENT

Michael J. Sabath asked for a motion to adjourn the meeting.

Judith Castro made the motion which was seconded by Antonio Zuniga. The motion passed, and the meeting adjourned at 8:29 a.m.

VOICE VOTE: The motion carried 3-0 at 8:29 a.m. (Yes-Judith Castro, Michael J. Sabath & Antonio Zuniga)

Respectfully submitted by; Beatriz Aguilar, Clerk of the Board.

The slide features a green background with a pattern of overlapping hexagons. A white rectangular area on the right side contains the title text. A dark grey rectangle is positioned at the top of this white area, and a thick green horizontal line is at the bottom. The text is in a green, serif font.

ASBCS
Compliance
Review

Summary

- 1 Finding with 3 Recommendations
- Finding: ASBCS transitioned to new dashboard – school had old link to dashboard; Issue resolved.
- Recommendation: Add word “optional” to medical information; Issue resolved by changing medical information form and submitting to ASBCS.
- Recommendation: Remove defunct school website that is still active on the internet that contained an old version of an enrollment form; Issue resolved by removing website and notifying ASBCS.
- Recommendation: Change the school name from “Educational Opportunity Center” to “Educational Opportunity Center Charter High School” because most documents at the school level read, “Educational Opportunity Center Charter High School”; Resolution in progress, presenting idea to the school board.