

EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL

Yuma Private Industry Council, Administration Building

3834 W. 16th Street, Yuma, AZ 85364

Meeting Link:

<https://us06web.zoom.us/j/87860113469?pwd=JiyXrJN3uA37yDDWQ3nzWvstaOOZsx.1>

Meeting ID: 878 6011 3469, Passcode: 592824

Phone: +1 253 215 8782 US

November 8, 2023

8:00 a.m.

MINUTES

I. CALL MEETING TO ORDER

Michael J. Sabath called the meeting to order at 8:03 a.m.

II. PLEDGE OF ALLEGIANCE

Patrick Goetz led the Pledge of Allegiance.

III. ROLL CALL

The roll was called, and those present and absent were:

<u>Members Present:</u>	<u>Members Absent:</u>
Judith Castro (Virtually-8:00 a.m), Jesus G. Figueroa (Virtually-8:03 a.m.), Michael J. Sabath (Virtually-8:00 a.m.)	Antonio Zuniga (Excused), Steven M. Miller (Excused)

Thereby, a quorum was established.

Staff/Guest Present (Virtually):

Melissa Long, YPIC

Elicia Page, YPIC

Jay Parke, Walker & Armstrong

Samuel G. Loveless, WDB Chair

Steve Barba, Finance & Accounting Manager

Brian Grossenburg, Principal

Patrick Goetz, Operations Director

Nidia Herrera, Executive Director

Beatriz Aguilar, Clerk of the Board

Alicia Huizar, Contract Manager

IV. CALL TO THE PUBLIC

There were no comments from the public.

V. APPROVAL OF MINUTES

Michael J. Sabath asked for a motion to approve the October 11, 2023 meeting minutes.

Jesus G. Figueroa moved to approve the October 11, 2023 meeting minutes; seconded by Judith Castro. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:05 a.m. (Yes-Judith Castro, Jesus G. Figueroa & Michael J. Sabath)

VI. SCHOOL PRINCIPAL'S REPORT

Principal Brian Grossenburg reported the following:

A. Enrollment Update

Principal Grossenburg informed enrollment is at 99.

B. Cognia Accreditation Progress Summary

Principal Grossenburg provided the following information regarding the Cognia Accreditation.

- Principal Grossenburg reminded the Board members that on November 15, 2023 from 9:45 a.m. to 10:15 a.m. they will have a focus group interview with Frances McCraley, Cognia Regional Accreditation Evaluator
- Ms. McCarley visited the school on Monday to carry out the first site visit in the evaluation process
- The accreditation process may be done by February or March 2024

C. Q1 Performance and Perception Report

Principal Grossenburg presented information regarding the following charts,

- Average Fall Scores by Category
- Enrollment and Graduation Data
- Q1 All Enrollment Based on Cohort
- School Value Perceptions
- Staff Perception of Principal Performance

Michael J. Sabath commented, there are many positive things in the performance report regarding teachers and the principal in terms of effectiveness.

Jesus G. Figueroa asked, are you expected to meet a certain number of students per year. Principal Grossenburg replied that if enrollment is not met then the school would not meet the budgetary requirements because budgetary requirements are based on numbers. A minimum of 67% must be met to get out of school improvement.

D. Suspension and Discipline Report

The summary of suspension for October 2023. The report is as follows:

Suspension Type	Disruption/Defiance	Threat/Intimidation	Fight/Assault	Drugs	Gang Identification/Activity	Other
Short-Term Suspension	0	0	0	0	0	0
Long-Term Suspension	0	0	0	1	0	0
Recommendation for Expulsion	0	0	0	0	0	0
Awaiting Disciplinary Hearings	0	0	0	0	0	0
Alternative Learning – Short Term	0	0	0	0	0	0
Alternative Learning – Long Term	0	0	0	2	0	0

Michael J. Sabath asked what types of drugs were involved. Principal Grossenburg replied they were all THC vape pens.

Jesus G. Figueroa asked where were the vape pens found. Principal Grossenburg replied they were all found at the front where the security officer does the entry scanning. Principal Grossenburg also commented, the clear and mesh backpacks have definitely made a positive impact.

E. Next Meeting Date: Wednesday, December 13, 2023 at 8:00 a.m. via Zoom.

VII. CONSENT ACTION ITEMS

A. Student Activities Account for Educational Opportunity Center Charter High School for the period of October 31, 2023, in the amount of \$7,668.09.

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the October 31, 2023 balance of \$7,668.09.

Michael J. Sabath asked for the approval of the consent action items as presented.

Judith Castro moved to approve the consent action items as presented; seconded by Jesus G. Figueroa. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:28 a.m. (Yes-Judith Castro, Jesus G. Figueroa & Michael J. Sabath)

VIII. DISCUSSION ACTION ITEMS

A. Expenditures for the Educational Opportunity Center Charter High School for the period ending October 31, 2023, in the amount of \$470,445.

Patrick Goetz recommended the Governing Board of the Educational Opportunity Center Charter High School approve the expenditures as presented for the year-to-date period ending October 31, 2023 in the amount of \$470,445.

Expenses are at 36%, at 35% of the school year.

Michael J. Sabath asked for a motion to approve the expenditures for the Educational Opportunity Center Charter High School for the period ending October 31, 2023 in the amount of \$470,445.

Jesus G. Figueroa moved to approve the expenditures for the Educational Opportunity Center Charter High School for the period ending October 31, 2023; seconded by Judith Castro. The motion passed.

VOICE VOTE: The motion carried 3-0 at 8:30 a.m. (Yes-Judith Castro, Jesus G. Figueroa & Michael J. Sabath)

B. Acceptance of the 2022-2023 Audit prepared by the Firm Walker & Armstrong LLP

Jay Parke from Walker & Armstrong LLP presented the Educational Opportunity Center Charter High School 2022-2023 Audit draft report.

A draft report was presented as the firm Walker & Armstrong is still pending an assistance listing number that pertains to the Workforce Development Board and must go on the schedule of expenditures of Federal awards. Once it is received the firm will issue the final audit report.

- Three deliverables were issued related to the audit,
 - Financial Statements and Single Audit Reports
 - Charter School Questionnaires
 - Letter to the Board
- Issued an unmodified “clean” opinion on the financial statements
- Arizona Charter School Board recommends 30 days of expenses in unrestricted cash, the school had 36.5 days of expenses in unrestricted cash
- Single Audit Report: WIOA program, one significant deficiency related to late filing of monthly drawdown report
- Reviewed the Charter School Statement of Activities
- No findings on the Compliance School Questionnaire, will be submitted to the Arizona Charter School Board

The final audit report will be presented for Board approval once the firm receives the pending item.

IX. OTHER INFORMATION OR DISCUSSION ITEMS

There was no other information or discussion items.

X. GOOD OF THE ORDER

Nidia Herrera thanked Principal Grossenburg and school staff for obtaining a letter grade “B”. A certificate will be issued to the school for this achievement.

XI. ADJOURNMENT

Michael J. Sabath asked for a motion to adjourn the meeting.

Jesus G. Figueroa made the motion which was seconded by Judith Castro. The motion passed, and the meeting adjourned at 8:58 a.m.

VOICE VOTE: The motion carried 3-0 at 8:58 a.m. (Yes-Judith Castro, Jesus G. Figueroa & Michael J. Sabath)

Respectfully submitted by; Beatriz Aguilar, Clerk of the Board.