

# **EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL**

Yuma Private Industry Council, Administration Building  
3834 W. 16<sup>th</sup> Street, Yuma, AZ 85364

Meeting Link:

<https://us06web.zoom.us/j/82909688047?pwd=c0VZdkJHOXNuZXhxTC8wY2xJZWl1QT09>

Meeting ID: 829 0968 8047, Passcode: 962248

Phone: +1 719 359 4580 US

April 12, 2023

8:00 a.m.

## **MINUTES**

### **I. CALL MEETING TO ORDER**

Steven M. Miller called the meeting to order at 8:02 a.m.

### **II. PLEDGE OF ALLEGIANCE**

Steven M. Miller led the Pledge of Allegiance.

### **III. ROLL CALL**

The roll was called, and those present and absent were:

<b><u>Members Present:</u></b>	<b><u>Members Absent:</u></b>
Jesus G. Figueroa (Virtually-7:58 a.m.)	Judith Castro
Steven M. Miller (In Person-7:47 a.m.),	
Michael J. Sabath (Virtually-8:01 a.m.),	
Antonio Zuniga (Virtually-7:59 a.m.)	

**Thereby, a quorum was established.**

#### **Staff/Guest Present (Virtually):**

Samuel G. Loveless, WDB Vice-Chair  
Fernando Sanchez, IT  
Adriana McBride, HR Manager  
Alicia Huizar, Contract Manager  
Steve Barba, Finance & Accounting Manager

Brian Grossenburg, Principal  
Nidia Herrera, Executive Director  
Beatriz Aguilar, Clerk of the Board

#### **Absent:**

Patrick Goetz, Operations Director

### **IV. CALL TO THE PUBLIC**

There were no comments from the public.

### **V. APPROVAL OF MINUTES**

Steven M. Miller asked for a motion to approve the minutes from the March 8, 2023 meeting.

Michael J. Sabath moved to approve the minutes from the meeting of March 8, 2023; seconded by Jesus G. Figueroa. The motion passed.

VOICE VOTE: The motion carried 4-0 at 8:04 a.m. (Yes-Jesus G. Figueroa, Steven M. Miller, Michael J. Sabath & Antonio Zuniga)

## **VI. SCHOOL PRINCIPAL'S REPORT**

Principal Brian Grossenburg reported the following:

### **A. Enrollment Update**

Principal Grossenburg informed enrollment is at 103 based on the 100<sup>th</sup> day and the capture day for the next payment is Friday, April 14, 2023.

### **B. Procedure Review for Special Education**

Principal Grossenburg provided the following information,

- Recently finished the monitoring cycle within special education
- No revisions were made to the policies
- Updated outdated information and added resources that state had provided to the procedures
  - Described how the school accesses outside resources
  - Better defined the child find and evaluation procedures
  - Better defined how to identify students that would qualify for alternative assessments in Arizona

Michael J. Sabath asked how many students qualify. Principal Grossenburg replied the school has 10 students that qualify under IDEA and about 7 other that are 504 students. Dr. Sabath asked how are they identified. Principal Grossenburg replied students usually come pre identified and is done through transferring from one school to another. Dr. Sabath commented Northern Arizona University (NAU) offers academic programming in special education and has skilled faculty that can help identify disabilities. Principal Grossenburg stated NAU Yuma and Arizona Western College (AWC) have been spectacular working with the students that attend classes or courses in regards to providing services, making accommodations and modification for students.

### **C. Arizona Department of Education (ADE) & Grants Management Enterprise Administration Policy**

Principal Grossenburg provided the following information,

- Grants Management Enterprise is the main system the state uses to house most of its federal grants that go to its districts and charter schools
- It requires assurances that are made in the areas of the person who is assigning roles
- It requires to have a policy and procedures in place that define the process of how to access is given to different individuals within the agency

Principal Grossenburg thanked key staff who assisted in the development of the policy and procedures.

Adriana McBride stated there is also a request form and a master list that was created. Therefore, the system is organized and if changes or revisions are needed.

Nidia Herrera thanked the team for getting together and working on identifying what needed to be in place and making sure that the correct roles and responsibilities are issued to the right individuals.

**D. Graduation Reminder**

Graduation is scheduled for May 25, 2023 at 6:00 p.m. at the Historic Theatre. There will be approximately 23 to 25 students graduating this year.

**E. Suspension and Discipline Report**

The summary of suspension for March 2023. The report is as follows:

Suspension Type	Disruption/Defiance	Threat/Intimidation	Fight/Assault	Drugs	Gang Identification/Activity	Other
Short-Term Suspension	0	0	0	0	0	0
Long-Term Suspension	0	0	0	0	0	0
Recommendation for Expulsion	0	0	0	0	0	0
Awaiting Disciplinary Hearings	0	0	0	0	0	0
Alternative Learning – Short Term	0	0	0	0	0	0
Alternative Learning – Long Term	0	0	3	1	0	0

Principal Grossenburg informed the Board, there was a large fight that led to an alternative learning for long term suspension. Steven M. Miller asked if the fight took place in a classroom or outdoors. Principal Grossenburg replied it started in the girl’s bathroom, transferred into the hallway and then to the administrative office through loud arguing. Samuel G. Loveless asked if there were any injuries. Principal Grossenburg replied there were minor injuries. The police were involved and 2 arrests were made.

**F. Next Meeting Date:** Wednesday, May 10, 2023 at 8:00 a.m. via Zoom.

**VII. CONSENT ACTION ITEMS**

**A. Student Activities Account for Educational Opportunity Center Charter High School for the period of March 31, 2023, in the amount of \$6,909.25.**

Nidia Herrera recommended the Educational Opportunity Center Charter High School approve the March 31, 2023 balance of \$6,909.25.

Steven M. Miller asked for the approval of the consent action items as presented.

Michael J. Sabath moved to approve the consent action items as presented; seconded by Jesus G. Figueroa. The motion passed.

VOICE VOTE: The motion carried 4-0 at 8:16 a.m. (Yes-Jesus G. Figueroa, Steven M. Miller, Michael J. Sabath & Antonio Zuniga)

## **VIII. DISCUSSION ACTION ITEMS**

### **A. Expenditures for the Educational Opportunity Center Charter High School for the period ending March 31, 2023, in the amount of \$934, 920.**

Nidia Herrera recommended the Governing Board of the Educational Opportunity Center Charter High School approve the expenditures as presented for the year-to-date period ending March 31, 2023 in the amount of \$934,920.

Expenses are at 78%, at 83% of the school year.

Steven M. Miller asked how are expenses looking towards the end of the year. Steve Barba replied there are some expenses that are still pending, the budget will be revised in May and presented to the Board.

Steven M. Miller asked if there is anything that needs to be purchased should there be funds left over. Principal Grossenburg replied the school is looking into revamping the camera systems in the classrooms and also looking into school safety.

Steven M. Miller asked for a motion to approve the expenditures for the Educational Opportunity Center Charter High School for the period ending March 31, 2023 in the amount of \$934,920.

Michael J. Sabath moved to approve the expenditures for the Educational Opportunity Center Charter High School for the period ending March 31, 2023; seconded by Jesus G. Figueroa. The motion passed.

VOICE VOTE: The motion carried 4-0 at 8:21 a.m. (Yes-Jesus G. Figueroa, Steven M. Miller, Michael J. Sabath & Antonio Zuniga)

### **B. Procedures for Special Education**

Nidia Herrera recommended the Governing Board of the Educational Opportunity Center Charter High School approve the Procedures for Special Education.

Steven M. Miller asked for a motion to approve the Procedures for Special Education.

Jesus G. Figueroa moved to approve the Procedures for Special Education; seconded by Michael J. Sabath. The motion passed.

VOICE VOTE: The motion carried 4-0 at 8:21 a.m. (Yes-Jesus G. Figueroa, Steven M. Miller, Michael J. Sabath & Antonio Zuniga)

### **C. Arizona Department of Education (ADE) & Grants Management Enterprise Administration Policy**

Nidia Herrera recommended the Governing Board of the Educational Opportunity Center Charter High School approve the Arizona Department of Education (ADE) & Grants Management Enterprise Administration Policy.

Steven M. Miller asked for a motion to approve the Arizona Department of Education (ADE) & Grants Management Enterprise Administration Policy.

Jesus G. Figueroa moved to approve the Arizona Department of Education (ADE) & Grants Management Enterprise Administration Policy; seconded by Michael J. Sabath. The motion passed.

VOICE VOTE: The motion carried 4-0 at 8:22 a.m. (Yes-Jesus G. Figueroa, Steven M. Miller, Michael J. Sabath & Antonio Zuniga)

**IX. OTHER INFORMATION OR DISCUSSION ITEMS**

Steven M. Miller stated the school needs to look into securing the front doors of buildings. A conversation took place regarding an environmental assessment of the campus and safety/security ideas to implement at the school and other buildings.

**X. GOOD OF THE ORDER**

Steven M. Miller informed the Board, he will be retiring in August. Therefore, the last CHS Board meeting he will be attending is in July. He encouraged the other members to consider the Chair position and if interested to please inform Nidia Herrera.

Principal Grossenburg thanked Steve Barba for assisting him with home visits regarding the disciplinary incidents last month. Principal Grossenburg thanked Alicia Huizar for working on the Request for Quote for the school meals program. Thanked Adriana McBride for working on the Grants Management Enterprise (GME) policy.

**XI. ADJOURNMENT**

Steven M. Miller asked for a motion to adjourn the meeting.

Michael J. Sabath made the motion which was seconded by Jesus G. Figueroa. The motion passed, and the meeting adjourned at 8:35 a.m.

VOICE VOTE: The motion carried 4-0 at 8:35 a.m. (Yes-Jesus G. Figueroa, Steven M. Miller, Michael J. Sabath & Antonio Zuniga)

**Respectfully submitted by; Beatriz Aguilar, Clerk of the Board.**