

**EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL**

Regular Meeting  
Martin Luther King Center  
300 S. 13<sup>th</sup> Avenue, Yuma, AZ 85364  
November 13, 2019

**MINUTES**

**I. CALL MEETING TO ORDER**

Steven M. Miller called the meeting to order at 8:02 a.m.

**II. PLEDGE OF ALLEGIANCE**

Steven M. Miller led the Pledge of Allegiance.

**III. ROLL CALL**

The roll was called, and those present and absent were:

<b><u>Members Present:</u></b>	<b><u>Member Absent:</u></b>
Steven M. Miller, Maria P. Vasquez, Antonio Zuniga (Phone)	

**Thereby, a quorum was established.**

**Staff Present:**

Brian Grossenburg, Principal  
Alicia Huizar, Superintendent  
Nidia Herrera, Interim Executive Director  
Beatriz Aguilar, Clerk of the Board

**Staff Absent:**

**Guests (from the sign in list)**

Martha Camacho, YPIC  
Valentin Casillas, DES  
Gary Gammel, YPIC  
Shavon Knox, YPIC  
Jay Parke, Walker & Armstrong LLP

**IV. CALL TO THE PUBLIC**

There were no comments from the public.

**V. APPROVAL OF MINUTES**

Steven M. Miller asked for a motion to accept the minutes from the October 9, 2019 meeting. Maria P. Vasquez moved to approve the minutes from the meeting of October 9, 2019; second by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0

**VI. SCHOOL PRINCIPAL’S REPORT**

Brian Grossenburg reported the following:

### **A. Enrollment and Attendance**

- Brian Grossenburg reminded the Board that last month he reported 108 enrollments and also reported a system error. Mr. Grossenburg informed that the school finance has corrected the error and will be receiving the enrollment payment as scheduled for December. On the other hand the enrollment number has not been consistent and is about 6.4 students short of the budgeted number.

Maria Vasquez asked what will be done to recruit more students. Mr. Grossenburg replied there will be more recruitment activities, for example: family nights, incentives for students who make A and B Honor Roll and students showing proficiency on State recognized exams. Alicia Huizar informed the need for the Academic Advisor to join the Juvenile Detention Center and attend more community events to recruit students. Nidia Herrera also stated working closer with the Youth Services at Martin Luther King Center for student co-enrollments.

- Brian Grossenburg informed that the AzEDS reporting indications were not established in the Information System; it is in process for correction. And will be reported as a finding to the State Board of Charter Schools. Mr. Miller recommended informing State ahead of time regarding the error.

### **B. A-F Accountability Preliminary Results**

Brian Grossenburg informed the Board that last year Arizona developed a new A-F Accountability System for alternative schools. The current letter grade is a “D”. Mr. Grossenburg has appealed the results due to missing the credits earned self-reporting.

Maria Vasquez asked where would we be placed with the appeal under the credits earned. Mr. Grossenburg replied they can earn 6.8 more points and it would change to a “C”. If the appeal does not get approved an improvement plan is required.

### **C. Quarter 1 Perception Survey Results**

- Brian Grossenburg provided the Quarter 1 Perception Survey Results
- Report shows Average of all Domains as follows:
  - Student Perception of Teachers: 6.5
  - Principal: 6.55
  - Superintendent: 6.71
- Maria Vasquez thanked the Principal and Superintendent for doing an awesome job.

### **D. Suspension and Discipline Report**

- Brian Grossenburg provided the summary of suspension for October 2019. The report is as follows:

<b>Suspension Type</b>	<b>Disruption/ Defiance</b>	<b>Threat/ Intimidation</b>	<b>Fight/ Assault</b>	<b>Drugs</b>	<b>Gang Identification/ Activity</b>	<b>Other</b>
Short-Term Suspension	0	0	0	0	0	0
Long-Term Suspension	0	0	0	1	0	0
Recommendation for Expulsion	0	0	0	0	0	0
Awaiting Disciplinary Hearings	0	0	0	0	0	0

**E. Next Meeting Date:** Wednesday, December 11, 2019, at 8:00 a.m. at the Yuma Private Industry Council, Administration Building, located at 3834 W. 16<sup>th</sup> Street, Yuma, AZ 85364.

**VII. CONSENT DISCUSS / ACTION ITEMS**

**A. Student Activities Account for Educational Opportunity Center Charter High School for the period of October 31, 2019, in the amount of \$5,125.80.**

Steven M. Miller asked for approval of the consent items as presented. Antonio Zuniga moved to accept the consent item as presented; seconded by Maria P. Vasquez. The motion passed.

VOICE VOTE: The motion carried 3-0

**VIII. DISCUSSION / ACTION ITEMS**

**A. Expenditures for the Educational Opportunity Center Charter High School for the period ending October 31, 2019, in the amount of \$340,440.**

Superintendent, Alicia Huizar reported that expenses are at 32%, and are at 33% of the school year.

Steven M. Miller asked for a motion to approve the Expenditures for the Educational Opportunity Center Charter High School for the period ending October 31, 2019 in the amount of \$340,440.

Antonio Zuniga moved to approve the Expenditures for the Educational Opportunity Center Charter High School for the period ending October 31, 2019; seconded by Maria P. Vasquez. The motion passed.

VOICE VOTE: The motion carried 3-0

**B. Approve the appointment of Steven M. Miller as Chairman**

Steven M. Miller asked for a motion to approve the appointment of Steven M. Miller as Chairman for the Educational Opportunity Center Charter High School Governing Board.

Antonio Zuniga moved to approve the appointment of Steven M. Miller as Chairman for the Educational Opportunity Center Charter High School Governing Board; Seconded by Maria P. Vasquez. The motion passed.

VOICE VOTE: The motion carried 3-0

**C. Acceptance of the 2018-2019 Audit prepared by the firm Walker & Armstrong LLP**

Jay Parke, Walker & Armstrong LLP, presented the Educational Opportunity Center Charter High School 2018-2019 Audit Reports. He informed the Board that in general the financial statements look very similar to the prior year. Mr. Parke informed there were no findings on the Single Audit Reports. Financial Statements and Single Audit Reports for the Fiscal Year ending June 30, 2019 were provided to the Board. Steven M. Miller thanked Mr. Parke.

Steven M. Miller asked for a motion to approve the 2018-2019 Audit for the Educational Opportunity Center Charter High School.

Maria P. Vasquez moved to approve the 2018-2019 Audit for the Educational Opportunity Center Charter High School; Seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0

**D. Authorize to submit documentation to Arizona State Board of Charter Schools to add Valentin Casillas as a Charter Holder Governance**

Steven M. Miller asked for a motion to approve to submit documentation to the Arizona State Board of Charter School to add Valentin Casillas as a Charter Holder Governance.

Maria P. Vasquez moved to approve to submit documentation to the Arizona State Board of Charter School to add Valentin Casillas as a Charter Holder Governance; Seconded by Antonio Zuniga. The motion passed.

VOICE VOTE: The motion carried 3-0

**E. Authorize to submit documentation to Arizona State Board of Charter Schools to add Judith Castro as a Charter Holder Governance**

Steven M. Miller asked for a motion to approve to submit documentation to the Arizona State Board of Charter School to add Judith Castro as a Charter Holder Governance.

Antonio Zuniga moved to approve to submit documentation to the Arizona State Board of Charter School to add Judith Castro as a Charter Holder Governance; Seconded by Maria P. Vasquez. The motion passed.

VOICE VOTE: The motion carried 3-0

**IX. OTHER INFORMATION OR DISCUSSION ITEMS**

Alicia Huizar informed the Board that State reviewed the Special Education files and there were no findings. The school is working with Youth Services on student co-enrollments, 6 students are enrolled in in-school program and 7 students are working on eligibility.

**X. CALL FOR EXECUTIVE SESSION**

There was no need to call for an Executive Session.

**XI. GOOD OF THE ORDER**

Brian Grossenburg informed that a Charter School complaint was received regarding interest income. Staff is working on this matter and will report more in December's meeting.

**XII. ADJOURNMENT**

Steven M. Miller asked for a motion to adjourn the meeting.

Maria P. Vasquez made the motion which was seconded by Antonio Zuniga. The motion passed, and the meeting was adjourned at 9:01 a.m.

VOICE VOTE: The motion carried 3-0

**Respectfully submitted by Beatriz Aguilar, Clerk of the Board.**