

**EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL**

Regular Meeting  
Martin Luther King Center  
November 10, 2015

**MINUTES**

**I. CALL TO ORDER**

Ed Ford called the meeting to order at 8:30 a.m.

**II. PLEDGE OF ALLEGIANCE**

Ed Ford led the Pledge of Allegiance.

**III. ROLL CALL**

Roll was called and those present and absent were:

**Members Present:**

Ed Ford  
Steve Miller  
Nancy Ngai  
Tom Tyree

**Members Absent:**

Maria Chavoya

Thereby, a quorum was established.

**Staff Present:**

John Morales, Executive Director  
Pat Ray, Operations Director  
Brian Grossenburg, School Manager  
Alicia Huizar, Clerk to the Board

**Staff Absent:**

**Guests Present (from Visitor's Sign-In Sheet):**

Martha Camacho, YPIC  
Steve Tait, Walker and Armstrong LLC  
Jenifer Sumner, STEDY  
Kevin Imes, STEDY

**IV. CALL TO THE PUBLIC**

There were no comments from the public.

**V. APPROVAL OF MINUTES**

Ed Ford asked for a motion to accept the minutes from the October 14, 2015 meeting.

Tom Tyree moved to approve the minutes from the meeting of October 14, 2015; Seconded by Nancy Ngai. The motion carried.

## **VI. SCHOOL PRINCIPAL'S REPORT**

Brian Grossenburg reported the following:

### **A. New Academic Advisor:**

- Theresa Dover resigned as the Academic Advisor. She has relocated to Alabama. Andrea Bonde took the position as the new Academic Advisor.
- Ms. Bonde will also be acting as a substitute teacher for the Math and Science class when needed.

### **B. Update State Monitoring:**

- The National School Lunch Program monitoring was conducted. There were no findings.
- Lunch staff is required to have four hours of training before the end of the year.
- The school is required to use the Yuma Union High School District Food Safety manual since the district is catering the meals.
- Documentation was submitted for the Charter High School Five Year Review to the Arizona State Board of Charter Schools.
- The Department Of Education will be conducting a Title I monitoring in January 2016.
- A conversation took place among Principal Brian Grossenburg and the board members regarding the Title I monitoring.

### **C. Summary of AzMERIT Participation:**

- 53 students are scheduled to take the AzMERIT test.
- Students will be completing the writing portion of the AzMERIT this week.
- Attendance is at 94%
- Enrollment is at 105
- A conversation took place among the board members regarding the AzMERIT test.
- Principal Brian Grossenburg will be providing a copy of the AzMERIT Student Accountability criteria that was approved by the board on June 10, 2015 to Tom Tyree.

### **D. Next Meeting Date: Wednesday, December 9, 2015 at the YPIC Administration Office located at 3834 W. 16<sup>th</sup> Street, Yuma, AZ**

## **VII. CONSENT DISCUSSION / ACTION ITEMS**

- A. Student Council Account for Educational Opportunity Center Charter High School for the period ending October 31, 2015, 2015 in the amount of \$4,134.79.**

Ed Ford asked for approval of the consent item as presented. Steve Miller moved to accept the consent item as presented; Seconded by Tom Tyree. The motion carried.

**VIII. DISCUSSION / ACTION ITEMS**

- A. Expenditures for the Educational Opportunity Center Charter High School for the period ending October 31, 2015 in the amount of \$292,907.**

Ed Ford asked for a motion to approve the Expenditures for the Educational Opportunity Center Charter High School for period ending October 31, 2015.

Steve Miller moved to approve the Expenditures for the Educational Opportunity Center Charter High School for period ending October 31, 2015; Seconded by Tom Tyree. The motion passed.

- B. FY 2014-2015 Charter School Annual Audit Report**

Steve Tait, from Walker & Armstrong, provided a summary of the audit report. Copies of the audit were made available to the Board members. Mr. Tait reported that there were no material findings in the audit.

Ed Ford asked for a motion to approve the FY 2014-2015 Charter School Annual Audit.

Nancy Ngai moved to approve the FY 2014-2015 Charter School Annual Audit; Seconded by Steve Miller. The motion carried.

**IX. OTHER INFORMATION OR DISCUSSION ITEMS**

There were no other information or discussion items.

**X. CALL FOR EXECUTIVE SESSION**

There was no call for an Executive Session.

**XI. GOOD OF THE ORDER**

Steve Miller informed the board that in honor of Veteran's Day, the Cub Scouts Pack 8055 is putting up 150 flags tomorrow morning at 5:00 a.m. at the Elks Lodge located at 1917 W 32nd St, Yuma, AZ.

Ed Ford thanked Brian and his staff for all their hard work.

**XII. ADJOURNMENT**

Ed Ford asked for a motion to adjourn the meeting.

Tom Tyree made the motion which was seconded by Steve Miller. The motion passed and the meeting was adjourned at 8:48 a.m.

**Respectfully submitted by Alicia Huizar, Clerk to the Board and YPIC Executive Assistant/Contract Manager**