

EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL

Regular Meeting
Martin Luther King Center
November 9, 2016

MINUTES

I. CALL TO ORDER

Ed Ford called the meeting to order at 8:00 a.m.

II. PLEDGE OF ALLEGIANCE

Ed Ford led the Pledge of Allegiance.

III. ROLL CALL

Roll was called and those present and absent were:

<u>Members Present:</u>	<u>Members Absent:</u>
Maria Chavoya	Tom Tyree
Ed Ford	
Steve Miller	
Nancy Ngai	

Thereby, a quorum was established.

Staff Present:

John Morales, Executive Director

Patricia Ray, Operations Director

Alicia Huizar, Clerk to the Board

Martha Camacho, Accountant Manager

Staff Absent:

Brian Grossenburg, School
Principal

**Guests Present (from Visitor's Sign-
In Sheet):**

Julie Engel, GYEDC

Steve Tait, Walker & Armstrong

IV. CALL TO THE PUBLIC

There were no comments from the public.

V. APPROVAL OF MINUTES

Ed Ford asked for a motion to accept the minutes from the October 12, 2016 meeting.

Steve Miller moved to approve the minutes from the meeting of October 12, 2016;

Seconded by Nancy Ngai. The motion carried.

VI. SCHOOL PRINCIPAL'S REPORT

Brian Grossenburg reported the following:

A. Attendance and Enrollment

- Attendance is at 88.93%
- Enrollment is between 109

B. Family Night Report:

- The school hosted their Fall Family Night on Thursday, October 27, 2016 from 6:00 pm to 9:00 pm at the retention Basin next to the school. The event featured a family movie “The LEGO”.
- 50 people attended the event.
- Each family received a ticket that could be exchanged for 2 hot dogs, one bag of chips, and one drink.
- While the movie was playing each club (HOSA, DECA, Writer’s Club, and Student Council) built Lego Statues/Structures with the theme “EOC Builds Heroes”. The winning club was announced after the movie.

C. Attendance Review Panel:

- An attendance Review Panel (ARP) was implemented at the Charter High School that is comprised of 6 staff members. Alicia Huizar sits on the panel. Principal Grossenburg went over the student’s handbook regarding the student attendance with the panel.
- The ARP reviews special circumstances regarding student absences and provides recommendations to Principal Brian Grossenburg on whether the students will be withdrawn from the program due to lack of attendance or provide other options that can assist the student make up their absences.
- Maria asked if the panel has encountered students or family that are struggling for one reason or another and are resources provided. Alicia indicated that the panel reviews the student’s barriers and comes up with the best resources or interventions that can assist the student and the family.
- The committee meets on a case by case basis.
- The ARP has given the staff members the opportunity to learn more about the Charter High School.

D. AzMERIT Update:

- The school took AMERIT writing test on October 21 and are now working on the reading.
- The students will also be completing the math test within the next two weeks.
- The school should be getting their results after Christmas.
- Nancy Ngai indicated that the Yuma County Library has a lot of different resources that can assist the students with testing such as tutoring for the SAT. It would be a great resource to use to assist students.

E. Next Meeting Date: Wednesday, December 14, 2016 at 8:00 am at the Arizona@Work, Educational Opportunity Center (Lab 3) located at 3842 W. 16th Street, Yuma, AZ.

VII. CONSENT DISCUSSION / ACTION ITEMS

- A. Student Council Account for Educational Opportunity Center Charter High School for the period ending October 31, 2016 in the amount of \$4,189.17.**

Ed Ford asked for approval of the consent item as presented.

Steve Miller moved to accept the consent item as presented; Seconded by Maria Chavoya. The motion carried.

VIII. DISCUSSION / ACTION ITEMS

- A. Expenditures for the Educational Opportunity Center Charter High School for the period ending October 31, 2016 in the amount of \$285,462.**

Ed Ford asked for a motion to approve the Expenditures for the Educational Opportunity Center Charter High School for period ending October 31, 2016.

Maria Chavoya moved to approve the Expenditures for the Educational Opportunity Center Charter High School for period ending October 31, 2016; Seconded by Steve Miller. The motion passed.

- B. Presentation and Approval of FY 2015-2016 Charter School Annual Audit Report by Walker and Armstrong LLC**

Steve Tait, from Walker & Armstrong, presented a summary of the Fiscal Audit Report 2015/2016. Copies of the Financial Statements and Single Audit Reports Year Ended June 30, 2016 were made available to Board members.

Mr. Tait was pleased to report that accounting records, supporting documentation of YPIC and the School are in great order. They had no difficulties in obtaining the needed information to complete the audit. Mr. Tait commended Martha and her staff for a job well done.

Maria Chavoya thanked Martha and her staff for making the audit easy by having everything ready.

Ed Ford asked for a motion to approve the FY 2015-2016 Charter School Annual Audit.

Steve moved to approve the FY 2015-2016 Charter School Annual Audit; Seconded by Maria Chavoya. The motion carried.

IX. OTHER INFORMATION OR DISCUSSION ITEMS

Ed Ford asked if the school had any issues. Pat Ray informed the board that school has been running smoothly and have not encountered big issues.

John commended to the Charter High School staff for working very hard with students who have a lot of challenges. John indicated that he is very pleased that the school has the security guard because it has made a difference in student's behavior.

Steve Miller indicated that he was proud of the school staff for the school success and for taking their time to assist the students with their challenges.

Ed Ford indicated that the school is very blessed for having the staff that care for their students and go the extra mile to assist them in any way they can.

Nancy Ngai asked about the dropout rate for the school. The information was not available, but will be provided to her.

Maria Chavoya informed the board that San Luis High has implemented a charter high school within the high school to assist student with resources or intervention in order to help the student graduate.

X. CALL FOR EXECUTIVE SESSION

There was no need to call for an executive session.

XI. GOOD OF THE ORDER

John thanks Steve Tait for presenting the audit to the board and for doing a great job with the audit.

XII. ADJOURNMENT

Ed Ford asked for a motion to adjourn the meeting.

Maria Chavoya made the motion which was seconded by Nancy Ngai. The motion passed and the meeting was adjourned at 8:30 a.m.

**Respectfully submitted by Alicia Huizar, Clerk of the Board
and Executive Assistant/Contracts Manager**