

**EDUCATIONAL OPPORTUNITY CENTER CHARTER HIGH SCHOOL**

Regular Meeting  
Martin Luther King Center  
April 13, 2016

**MINUTES**

**I. CALL TO ORDER**

Ed Ford called the meeting to order at 8:00 a.m.

**II. PLEDGE OF ALLEGIANCE**

Ed Ford led the Pledge of Allegiance.

**III. ROLL CALL**

Roll was called and those present and absent were:

**Members Present:**

Maria Chavoya  
Ed Ford  
Steve Miller  
Nancy Ngai

**Members Absent:**

Tom Tyree

Thereby, a quorum was established.

**Staff Present:**

John Morales, Executive Director  
Pay Ray, Operations Director  
Brian Grossenburg, School Manager  
Alicia Huizar, Clerk to the Board

**Staff Absent:**

**Guests Present (from Visitor's Sign-In Sheet):**

**IV. CALL TO THE PUBLIC**

There were no comments from the public.

**V. APPROVAL OF MINUTES**

Ed Ford asked for a motion to accept the minutes from the March 9, 2016 meeting. Nancy Ngai moved to approve the minutes from the meeting of March 9, 2016; Seconded by Steve Miller. The motion carried.

**VI. SCHOOL PRINCIPAL'S REPORT**

Brian Grossenburg reported the following:

**A. AzMERIT Progress:**

- The majority of AzMERIT Writing assessments have been completed. Three students are pending to take the writing assessments due to being absent.
- The Reading Assessments will be completed by this week.
- The computer based Writing Assessment needs to be completed by April 15, 2016.
- The Math Assessments will be completed by Wednesday of next week.
- The AzMERIT scores results will be provided in the summer. The State will not release computer based scores before the paper based scores. State wants to release all data at the same time.

**B. Special Education Policy Review:**

- The purpose for the Special Education Policy and Procedures is for the EOC Charter High School to ensure that all children with disabilities within the boundaries of the public agency, including children with disabilities who are homeless or wards of the State, and children with disabilities attending private schools or who are home schooled, and who are in need of special education and related services are identified, located and evaluated.
- The Special Education Policy and Procedures are based on the following:
  - Child Find
  - Confidentiality
  - Discipline
  - Evaluation and Eligibility
  - Graduation
  - Individualized Education Program (IEP)
  - Least Restrictive Environment (LRE)
  - Procedural Safeguards
- There are 13 categories of special education as defined by the Individuals with Disabilities Education Act (IDEA). In order to qualify for special education, the IEP team must determine that a child has one of the conditions listed in the 13 categories.
- Disciplines of students with disabilities are awarded extra protections. For example:
  - If the suspension exceeds 10 days, a team has to be formed and look at the student's disability to make sure the disability was not the contributing factor to the event.
  - If the student possesses a weapon on school premises, inflicts bodily injury upon another person, possesses or uses illegal drugs, or sell or solicits the sale of a controlled substance, the school can suspend the student for 45 days.
- The Charter High School EIP Team is comprised of a Psychologist, a teacher, special education teacher, and the school administrator.

- The school subcontracts with the Yuma Union High School District to work with a psychologist to evaluate the Charter High students for special education.
- For Students under 18 year's old, IEP parental involvement is mandated. For Students 18 or older, parental involvement is not required.
- The Special Education Policy will be part of the Discussion/Action Item next month. The board must review it each year and needs to be adopted.

**C. Next Meeting Date: Wednesday, May 11, 2016 at the Martin Luther King Center located at 300 S. 13<sup>th</sup> Avenue, Yuma, AZ**

**VII. CONSENT DISCUSSION / ACTION ITEMS**

**A. Student Council Account for Educational Opportunity Center Charter High School for the period ending March 31, 2016 in the amount of \$4,141.78.**

Ed Ford asked for approval of the consent item as presented. Steve Miller moved to accept the consent item as presented; Seconded by Nancy Ngai. The motion carried.

**VIII. DISCUSSION / ACTION ITEMS**

**A. Expenditures for the Educational Opportunity Center Charter High School for the period ending March 31, 2016 in the amount of \$693,323.**

Ed Ford asked for a motion to approve the Expenditures for the Educational Opportunity Center Charter High School for period ending March 31, 2016.

The Charter High School has been working with the Arizona Department of Education and may have found the glitch in the system. The previous student's information system did not transfer the student information from the old system to the new system. Other schools are having the same issue.

Enrollment has been difficult this year. The school did not enroll 105 students for the entire year. The local high schools are participating in a recapture program where they are seeking drop out school students in order to get them to return to school. Therefore, the Charter High school is getting less referrals from the schools. As a result, there will be less funding. The carryover from the previous year will assist to make up for the lost funds. The school will be recruiting in the summer to increase enrollment.

Nancy Ngai moved to approve the Expenditures for the Educational Opportunity Center Charter High School for period ending March 31, 2016; Seconded by Steve Miller. The motion passed.

**IX. OTHER INFORMATION OR DISCUSSION ITEMS**

The school experienced an incident that required the lockdown the school. Staff members handled the situation successfully. No one was harmed.

The school purchased a front door buzzer/video monitoring system. The installation of the system allows the school to proactively enhance the safety and security of the students and staffs by locking the door after classes begin. Under the new system, visitors may gain access to the building by pressing the buzzer mounted on the wall outside the building beside the front door. The office will then be able to determine who is at the door, by observing the video monitor. This will enable better regulation of visitor's access to the school.

It was recommended that the buzz-in system have a secondary location where staff is able to buzz-in the police without getting out of their safety location. The Charter High School will be looking into that.

The school will be purchasing the SchoolMessenger system. The SchoolMessenger combines the school's notifications, mobile apps, and web content management all under one platform. The system is designed for these various applications to work together. The school communication system saves time and provides more immediate, thorough engagement with staff, parents, and other schools.

**X. CALL FOR EXECUTIVE SESSION**

There was no call for an Executive Session.

**XI. GOOD OF THE ORDER**

Enrique Guzman a Charter High School student who is attending the STEDY program was invited to speak at the STEDY board meeting. He excelled in his studies and obtained a paid internship with a solar company this summer.

**XII. ADJOURNMENT**

Ed Ford asked for a motion to adjourn the meeting.

Maria Chavoya made the motion which was seconded by Steve Miller. The motion passed and the meeting was adjourned at 8:53 a.m.

**Respectfully submitted by Alicia Huizar, Clerk of the Board and Executive Assistant/Contracts Manager**